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| cid:2887E7B4-4235-4453-B7C9-14F4166BF0CB | Longridge Town Council  Council Offices, The Station Building  Berry Lane, Longridge, PR3 3JP  Telephone: **01772 782461**  email: [clerk@longridge-tc.gov.uk](http://h)  website: [www.longridge-tc.gov.uk](http://h) |

**Mission Statement**

Endeavour, through foresight and leadership, to enhance quality of life for Longridge residents and visitors.

Working to enrich facilities and nurture opportunity,

to protect and improve the built and natural environment, and promote community pride.

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**AGENDA**

You are hereby summoned to attend Estates Executive Committee

of Longridge Town Council to be held on

Tuesday 29th November 2022 at 1pm

In the Station Buildings, Berry Lane, Longridge

Jessica Dibble

Town Clerk



**1. Welcome by Chair**

**2. To Receive Apologies**

**3. Declarations of interests & written requests for dispensations pecuniary interest dispensations**

[Note: Councillors are responsible for declaring any personal / prejudicial or disclosable pecuniary interest pertaining to matters on this agenda. If the personal interest is a prejudicial interest or there is a disclosable pecuniary interest, then the individual member should not participate in a discussion or vote on](http://h) the matter and must withdraw from the meeting and not seek to influence a decision unless a dispensation request has been submitted in writing.

**4. Approval of Minutes**

To approve minutes of meeting held on 27th September 2022

**5. Public Time**

To invite and listen to issues raised by members of the public.

**6. Window Bars at The Old Station Café**

**Committee to discuss** the proposal from the café in relation to the costs of the

**7. Security Lights**

**Committee to discuss** the idea of an external light and any additional security measures which could be implemented.

**8. Berry Lane Toilets**

**Committee to discuss** the toilets and provide recommendations for the Full Council meeting on 14th December 2022.

**9. Cleaning Contract and Feedback Form**

**Committee to discuss and approve** feedback form for cleaning at the Station Buildings.

**10. Maintenance Repair List**

**Committee to review** the revised maintenance repair list and monthly visual check list.

**11. PRECEPT**

**Committee to discuss** any projects for repair that will be completed within the next 12 months.

**12. Christmas Closing Date**

**Committee to review** the two comparison quotes and provide recommendation to full council.

**13. Date of Next Meeting**

**Tuesday 27th December 2022 at 1pm in The Station Buildings Meeting Room**